

Agenda for Monday, July 6th, 2026

Bowlus City Council

Call Council Meeting to Order

Pledge of Allegiance

Guests: Elaina Sand-use of community center for Farmer's Market.
Land Use permit for the Church

Consent Agenda including:

1. Council Minutes from June
2. Financial documents and claims from June

Department reports:

Interim Treasurer, Amber Brenny
Fire Department, Brad Pysck
First Responders, Lucas Boyd
Utilities, Sarah Seelen
Public Works, Josh Seelen
Water/Sewer, Joe Sobania
Community Center, Laura Montag
Interim Clerk, Nicky Lahr
Committee updates

Old Business:

Old fire Hall
Community Center Internet quotes

New Business

Resolution to join MN Warn.

Mayor/council Updates

adjournment

City of Bowlus
June 1st, 2026
City Council Meeting Minutes

Mayor Travis Bartkowicz called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was recited.

Consent Agenda: Jessy made a motion to approve the Minutes from May. Terri seconded the motion and it passed with all in favor. Jessy made a motion to approve the May financials. Terri seconded the motion and it passed with all in favor.

Treasurer's Report: Amber gave the treasurer's report. She is working with the work comp insurance provider to ensure the First Responders are adequately covered. There are still questions if the Responders are their own entity or if they are part of the city.

MN Power Company account logins were updated.

SLFRF covid funding reporting needs to be closed out. Amber will continue to work on this.

Amber was able to get tabs for the work truck, and they are recommending that the city get exempt plates for the vehicles to avoid future complications with DOT status.

The city received Tyco AFFF settlements in the amount of \$1060.27. Rahn's Oil card is now set up for the Public Works fuel.

Check 21648, in the amount of \$27.63, written to Rahn's was voided. Check 21507 to MN Dept. of Health was voided and a stop payment will be placed as the state did not receive this check.

The OSA initiated a brief audit and is looking for information on Fire Department spending. Brad mentioned that a FEMA grant was received and turnout gear was purchased.

Amber explained that a decision should be made with the Community Center Manager's pay so that it is in compliance with State regulations, and so ESST and PFML can be distributed to the employee. She proposed 2 options. Laura was present and did not appear to have a preference. Jessy made a motion to set a monthly salary of \$150 for the managing position plus an hourly rate for additional tasks, starting on July 1st. Terri seconded the motion and it passed unanimously. Jessy made a motion to issue Jordie's pay to date.. Terri seconded the motion and it passed unanimously. Laura will send Amber the amounts to be figured for Jordie's pay.

3 investments will mature this month; The sewer fund (\$5113.69) on 6/10/26. Nicky will check rates and reinvest where the highest rate of 1 year or less length would be. Water Tower fund at Edward Jones bond, maturing on 6/10/26 (\$27,063.45) Nicky will find the highest rate for a 1 year term. Fire Department CD maturing on 6/12/26 in the amount of \$26,000 will be renewed for 6 more months.

Fire Department Report: Brad gave the Fire Department report. He turned in a check for a \$500 donation for the skid steer forks from the Fire Relief Association. Applying for a FEMA grant for engine replacement and for a skid unit replacement. Brad will need a check issued for the grant writer.

Brad is working with an individual seeking a permit for fireworks. He will speak to the County Sheriff's department and coordinate how to proceed.

Bowlus days are moving forward. Nicky reminded him that the liquor license was not yet submitted. Brad will follow up.

Utility Department Report: Sarah worked on an issue with a resident. LPS is reporting that the resident is throwing trash in the recycling. They will be on their last chance to fix this issue.

Sarah looked into the fuel charges with Long Prairie Sanitation since they went up. They will notify the city monthly when those go up. The city reflects this in the Admin Fee on the bills. The council recommended raising the admin fee to reflect this, and include a notice to the resident informing them why there is an increase. Billing will go out next month, and Joe offered to assist with readings.

Public Works Report: Josh gave the Public Works report. He purchased the skid steer forks, and is waiting for weed spray from Joe. Joe needs an ST3 form filled out for the distributor before they can send it. Josh will need new nozzles for the sprayer (Sarah will send a link to Nicky to order)

Water/Sewer Report: Joe changed out the meter in the water tower. He took out a faulty pump and will have Paul Shultz wire it in.. Jessy will drop off the old pump in St Cloud at Red's Electric to be rebuilt. Joe will also have Paul replace starter caps at the lift station, and have someone come out to inspect BFD at the water tower. Joe and Travis will meet with the DNR Rural Water to review the DWSMA for the WHPP. June 11th Bollig will come to Bowlus to begin an assessment plan. Joe needs to purchase a dehumidifier for the well house. Nicky will order on Amazon for him. He also needs filters ordered.

Joe requested that the city join the MNWARN organization. This is at no cost and it allows cities to share equipment in emergent situations. Jessy made a motion to approve this. Terri seconded the motion and it passed with all in favor. Nicky will complete the rest of the paperwork to submit it.

Community Center Report: Lara turned in funds from May's rentals. She reported that a window was broken. She will get a police report and work with Nicky on submitting an insurance claim. Laura submitted a new copy of the rental agreement that Nicky will have the LMC review.

Clerk's Report: Nicky sent a letter of termination to Moore Engineering. She spoke with Scott Seher on the next steps of the consulting project. They are offering the same services as Sourcewell to manage the Land use process and applications. No action was taken on that at this time. Nicky will share Holdingford's structure and forms.

Nicky recommended putting the fee schedule on the website. Council agreed to posting that.

Old Business: Jessy made a motion to approve liquor license applications for the American Legion, Bowlus Liquor. Terri seconded the motion and it passed unanimously.

Travis made a motion to approve resolution 2026-6-1 adding change of city structure to the 2026 ballot. Jessy seconded and the motion passed with all in favor.

New Business: Since September's meeting falls on a holiday, it will be moved to Tuesday, 9/1/26.

Mayor/Council updates: Travis is awaiting the final document from Seher so it can be uploaded to the website. Travis changed all email passwords to help with cybersafety issues. Will bring a culvert issue to the project committee to review. Budget proposals due by August meeting. Still looking for Affidavit of Candidacy for open City positions.

Looking forward: The next City Council Meeting will be on July 6th at 6:00 pm.

Jessy made a motion to adjourn at 7:40 p.m. Terri seconded the motion and it passed with all in favor.

Nicky Lahr
Interim City Clerk

For the Period : 12/1/2025 To 6/30/2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$287,637.66	\$73,278.66	\$98,406.44	\$262,509.88	\$0.00	\$2,343.90	\$264,853.78
Road and Bridge	\$0.00	\$7,440.00	\$1,700.00	\$5,740.00	\$0.00	\$0.00	\$5,740.00
Fire Department	\$90,734.75	\$525,302.91	\$501,369.11	\$114,668.55	\$0.00	\$3,648.50	\$118,317.05
Water	\$9,093.51	\$19,785.49	\$26,404.42	\$2,474.58	\$0.00	\$2,799.39	\$5,273.97
Sewage Collection and Disposal	\$7,542.20	\$20,805.08	\$18,992.82	\$9,354.46	\$0.00	\$3,557.57	\$12,912.03
Refuse or Garbage Collection	\$3,233.37	\$13,524.85	\$18,713.81	(\$1,955.59)	\$0.00	\$65.15	(\$1,890.44)
Mosquito Spray	\$6,110.61	\$2,412.20	\$2,853.82	\$5,668.99	\$0.00	\$1,426.91	\$7,095.90
Community Center	\$1,551.44	\$8,553.00	\$14,317.43	(\$4,212.99)	\$0.00	\$1,441.76	(\$2,771.23)
Total	\$405,903.54	\$671,102.19	\$682,757.85	\$394,247.88	\$0.00	\$15,283.18	\$409,531.06

Jessica A Lashinski_____
City Council/Town Board_____
Date_____
Theresa Trettel_____
City Council/Town Board_____
Date_____
Travis J Bartkowicz_____
City Council/Town Board, Mayor_____
Date

Date Range : 5/29/2026 To 6/30/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/01/2026	Pine Country Bank	Stop payment fee - Missing check for MDH orig issue 12/1/25	1392	\$30.00			
					100-41112-433-	City Administrative and Office Expenses	\$30.00
06/01/2026	IRS	2nd Quarter 2026 941 Estimate Deposit - 41-1709140, ACH Deposit	1393	\$815.40			
					100-41915-125-	941 Payments	\$815.40
06/12/2026	Minnesota Power	Power for City-6/12/26 ACH	1394	\$1,521.17			
					225-42212-381-	Fire Utilities: Electric	\$88.34
					602-43205-381-	Sewer Utilities: Electricity	\$127.02
					100-43160-381-	Street Lighting	\$570.30
					601-43204-381-	Water Utilities:Electricity	\$450.85
					100-43016-381-	Christmas Light Power	\$18.40
					100-45207-381-	Rink Light Electricity	\$18.40
					618-45132-381-	Community Center Utilities:Electric	\$247.86
06/12/2026	Filter Element Store	Water Filter	1395	\$220.13			
					601-43203-221-	Water Operating Expenses	\$220.13
06/12/2026	Amazon	Dehumidifier, Filter screens	1396	\$198.76			
					601-43203-221-	Water Operating Expenses	\$198.76
06/12/2026	Sytek	June phone & Internet	1397	\$121.65			
					100-43017-320-	Utility: Sytek Internet & Phone	\$121.65
06/12/2026	Clarke Environmental Mosquito Mgmt	Mosquito Spray Services	1398	\$1,426.91			
					617-43270-386-	Pest Control	\$1,426.91
06/12/2026	Gopher State One Call	4x Water/3x Sewer Tickets	1399	\$9.45			
					601-43203-382-	Water Operating Expenses	\$5.40
					602-43201-385-	Sewer Operating Expenses	\$4.05

Date Range : 5/29/2026 To 6/30/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/12/2026	Jovanovich, Dege & Athmann, PA	Conference call - Scott, ordinances/admin	1400	\$110.00			
					100-41610-310-	City/Town Attorney	\$110.00
06/12/2026	Team Lab	Glyphosalte x5	1401	\$376.00			
					100-43127-216-	Grass maintainance	\$376.00
06/12/2026	Long Prarie Sanitation	May Garbage/Recycling	1402*	\$2,326.17			
					603-43207-384-	Garbage Collection Services	\$2,326.17
06/12/2026	Rahn's Oil	Gas/Diesel Public Works	1403	\$332.01			
					100-43014-217- 100-43014-217-	City Vehicle Fuel Fill Ups City Vehicle Fuel Fill Ups	\$328.61 \$3.40
06/22/2026	Joe Sobania	Reimbursement -Holdingford Hardware, misc water bushing/adaptor parts	1404	\$44.55			
					601-43203-221-	Water Operating Expenses	\$44.55
06/22/2026	Minnesota Department of Health	Community Water Supply Service Connection Fee- Q2	1405	\$422.00			
					601-49440-433-	Water Utilities - Administration and General	\$422.00
06/22/2026	ECM Publishers, INC	Resolution No 26.2.2.1	1406	\$185.00			
					100-41913-351-	Publishing	\$185.00
06/22/2026	USABlueBook	Centrifugal Pump	1407	\$1,484.39			
					601-43203-211-	Water Operating Expenses	\$1,484.39
06/29/2026	DSC Communications	Pager monitor, ext warranty, case, and programming	1408	\$1,744.00			
					225-42201-228-	Fire Operating Expenses	\$1,744.00
06/29/2026	East Side Glass	Window Replacement and installation	1409*	\$683.00			
					618-43011-223-	Miscellaneous Repairs to City Property	\$683.00

Date Range : 5/29/2026 To 6/30/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/29/2026	Nelson Sanitation and Rental, INC	clean lift stations	1410	\$1,210.00			
					602-43201-310-	Sewer Operating Expenses	\$1,210.00
06/29/2026	Terri Trettel	Reimbursement for community Center Supplies, receipts turned in from Walmart & Sams	1411	\$302.09			
					618-45130-211-	Community Center Operating Expenses	\$302.09
06/29/2026	Tri-State Pump & Control, INC	Repair Pump 1, replaced start cap, capacitor kit	1412	\$1,690.00			
					602-43201-310-	Sewer Operating Expenses	\$1,690.00
06/29/2026	Niel Meierhofer	Grant Application 2025 for AFG Vehicle	1413	\$1,000.00			
					225-42201-310-	Fire Operating Expenses	\$1,000.00
06/29/2026	Brad Psyck	Reimbursement - Fire Beacon lights and parade candy	1414	\$689.75			
					225-45129-810-	Donation for community events	\$288.23
					225-42201-240-	Fire Operating Expenses	\$401.52
Total For Selected Claims				\$16,942.43			\$16,942.43

 Jessica A Lashinski

City Council/Town Board

 Date

 Theresa Trettel

City Council/Town Board

 Date

 Travis J Bartkowicz

City Council/Town Board, Mayor

 Date

Date Range : 6/1/2026 To 7/1/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/01/2026	Avid Construction	Pavilion- Added 8 Brackets for structural support	1415	\$1,650.00			
					618-45136-223-	Pavillion Expenses	\$1,650.00
07/01/2026	AW Research Lab	Lab Tests - Phosphorus, Residue non filterable, Carbonaceous BOD	1416*	\$70.40			
					601-43203-310-	Water Operating Expenses	\$70.40
07/01/2026	Sytek	July phone & Internet	1417	\$121.76			
					100-43017-320-	Utility: Sytek Internet & Phone	\$121.76
07/01/2026	Minnesota Power	Power for City	1418	\$1,574.61			
					225-42212-381-	Fire Utilities: Electric	\$79.04
					602-43205-381-	Sewer Utilities: Electricity	\$106.27
					100-43160-381-	Street Lighting	\$569.43
					601-43204-381-	Water Utilities:Electricity	\$423.37
					100-43016-381-	Christmas Light Power	\$18.40
					100-45207-381-	Rink Light Electricity	\$18.40
					618-45132-381-	Community Center Utilities:Electric	\$359.70
Total For Selected Claims				\$3,416.77			\$3,416.77

Jessica A Lashinski

City Council/Town Board

Date

Theresa Trettel

City Council/Town Board

Date

Travis J Bartkowicz

City Council/Town Board, Mayor

Date

Fund Name: All Funds

Date Range: 06/01/2026 To 07/01/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/17/2026	CD - Sewer Fund	IAD20	Deposit Into CD - Sewer Fund	N	Purchase of Investments	602-49350-800-	\$ 5,000.00
	Total For Check	IAD20					\$ 5,000.00
06/29/2026	Brad Psyck	21684	Reimbursement - Fire Beacon lights and parade candy	N	Fire Operating Expenses	225-42201-240-	\$ 401.52
		21684			Donation for community events	225-45129-810-	\$ 288.23
	Total For Check	21684					\$ 689.75
06/29/2026	Niel Meierhofer	21685	Grant Application 2025 for AFG Vehicle	N	Fire Operating Expenses	225-42201-310-	\$ 1,000.00
	Total For Check	21685					\$ 1,000.00
06/29/2026	Tri-State Pump & Control, INC	21686	Repair Pump 1, replaced start cap, capacitor kit	N	Sewer Operating Expenses	602-43201-310-	\$ 1,690.00
	Total For Check	21686					\$ 1,690.00
06/29/2026	Terri Trettel	21687	Reimbursement for community Center Supplies, receipts turned in from Walmart & Sams	N	Community Center Operating Expenses	618-45130-211-	\$ 302.09
	Total For Check	21687					\$ 302.09
06/29/2026	Nelson Sanitation and Rental, INC	21689	clean lift stations	N	Sewer Operating Expenses	602-43201-310-	\$ 1,210.00
	Total For Check	21689					\$ 1,210.00
06/29/2026	DSC Communications	21690	Pager monitor, ext warranty, case, and programming	N	Fire Operating Expenses	225-42201-228-	\$ 1,744.00
	Total For Check	21690					\$ 1,744.00
06/29/2026	USABlueBook	21691	Centrifugal Pump	N	Water Operating Expenses	601-43203-211-	\$ 1,484.39
	Total For Check	21691					\$ 1,484.39
06/29/2026	ECM Publishers, INC	21692	Resolution No 26.2.2.1	N	Publishing	100-41913-351-	\$ 185.00
	Total For Check	21692					\$ 185.00
06/29/2026	Minnesota Department of Health	21693	Community Water Supply Service Connection Fee- Q2	N	Water Utilities - Administration and General	601-49440-433-	\$ 422.00
	Total For Check	21693					\$ 422.00
06/29/2026	Team Lab	21694	Glyphosalte x5	N	Grass maintainance	100-43127-216-	\$ 376.00

Fund Name: All Funds

Date Range: 06/01/2026 To 07/01/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
Total For Check		21694					\$ 376.00
06/29/2026	Jovanovich, Dege & Athmann, PA	21695	Conference call - Scott, ordinances/admin	N	City/Town Attorney	100-41610-310-	\$ 110.00
Total For Check		21695					\$ 110.00
06/29/2026	Gopher State One Call	21696	4x Water/3x Sewer Tickets	N	Water Operating Expenses	601-43203-382-	\$ 5.40
		21696			Sewer Operating Expenses	602-43201-385-	\$ 4.05
Total For Check		21696					\$ 9.45
06/29/2026	Clarke Environmental Mosquito Mgmt	21697	Mosquito Spray Services	N	Pest Control	617-43270-386-	\$ 1,426.91
Total For Check		21697					\$ 1,426.91
06/29/2026	IRS	ACH 060126	2nd Quarter 2026 941 Estimate Deposit - 41-1709140, ACH Deposit	N	941 Payments	100-41915-125-	\$ 815.40
Total For Check		ACH 060126					\$ 815.40
06/29/2026	Pine Country Bank	ACH 060226	Stop payment fee - Missing check for MDH orig issue 12/1/25	N	City Administrative and Office Expenses	100-41112-433-	\$ 30.00
Total For Check		ACH 060226					\$ 30.00
06/29/2026	Sytek	ACH 060326	June phone & Internet	N	Utility: Sytek Internet & Phone	100-43017-320-	\$ 121.65
Total For Check		ACH 060326					\$ 121.65
06/29/2026	Long Prarie Sanitation	ACH 060426*	May Garbage/Recycling	N	Garbage Collection Services	603-43207-384-	\$ 2,326.17
Total For Check		ACH 060426					\$ 2,326.17
06/29/2026	Rahn's Oil	ACH 060526	Gas/Diesel Public Works	N	City Vehicle Fuel Fill Ups	100-43014-217-	\$ 328.61
		ACH 060526				100-43014-217-	\$ 3.40
Total For Check		ACH 060526					\$ 332.01
06/29/2026	East Side Glass	ACH 061226*	Window Replacement and installation	N	Miscellaneous Repairs to City Property	618-43011-223-	\$ 683.00
Total For Check		ACH 061226					\$ 683.00
06/29/2026	Minnesota Power	ACH 061526	Power for City-6/12/26 ACH	N	Christmas Light Power	100-43016-381-	\$ 18.40
		ACH 061526			Street Lighting	100-43160-381-	\$ 570.30
		ACH 061526			Rink Light Electricity	100-45207-381-	\$ 18.40
		ACH 061526			Fire Utilities: Electric	225-42212-381-	\$ 88.34

Fund Name: All Funds

Date Range: 06/01/2026 To 07/01/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		ACH 061526			Water Utilities:Electricity	601-43204-381-	\$ 450.85
		ACH 061526			Sewer Utilities: Electricity	602-43205-381-	\$ 127.02
		ACH 061526			Community Center Utilities:Electric	618-45132-381-	\$ 247.86
		Total For Check	ACH 061526				\$ 1,521.17
06/29/2026	Amazon	DCT 060826	Dehumidifier, Filter screens	N	Water Operating Expenses	601-43203-221-	\$ 198.76
		Total For Check	DCT 060826				\$ 198.76
06/29/2026	Filter Element Store	DCT 060926	Water Filter	N	Water Operating Expenses	601-43203-221-	\$ 220.13
		Total For Check	DCT 060926				\$ 220.13
06/30/2026	Payroll Period Ending 06/30/2026	21646	Community Center Manager	N	Community Center Manager	618-45134-100-	\$ 436.57
		Total For Check	21646				\$ 436.57
06/30/2026	Payroll Period Ending 06/30/2026	21663	Community Center Manager	N	Community Center Manager	618-45134-100-	\$ 248.15
		Total For Check	21663				\$ 248.15
06/30/2026	Payroll Period Ending 06/29/2026	21664	June Payroll	N	Treasurer	100-41510-100-	\$ 413.59
		Total For Check	21664				\$ 413.59
06/30/2026	Payroll Period Ending 06/29/2026	21665	June Payroll	N	Clerk	100-41425-100-	\$ 441.17
		Total For Check	21665				\$ 441.17
06/30/2026	Payroll Period Ending 06/29/2026	21666	June Payroll	N	Cleaning	618-43012-100-	\$ 427.65
		21666			Community Center Manager	618-45134-100-	\$ 27.30
		Total For Check	21666				\$ 454.95
06/30/2026	Payroll Period Ending 06/29/2026	21681	June Payroll	N	City Maintainance Hours	100-43010-100-	\$ 57.27
		21681			Grass maintainance	100-43127-100-	\$ 760.88
		Total For Check	21681				\$ 818.15
06/30/2026	Payroll Period Ending 06/29/2026	21682	June Payroll	N	Utilities Clerk	601-41515-100-	\$ 210.26
		21682				602-41515-100-	\$ 20.73
		21682				603-41515-100-	\$ 65.15
		Total For Check	21682				\$ 296.14
06/30/2026	Payroll Period Ending 06/29/2026	21683	June Payroll	N	City Administrative and Office Expenses	100-41112-100-	\$ (0.01)
		21683			Water Supervisor	601-43202-100-	\$ 632.79
		21683			Water Operating Expenses	601-43203-221-	\$ 44.55
		21683			Wastewater Operator	602-43257-100-	\$ 632.79
		Total For Check	21683				\$ 1,310.12

Fund Name: All Funds
Date Range: 06/01/2026 To 07/01/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
Total For Selected Checks							<u>\$ 26,316.72</u>

Current Investments as of : 7/1/2026

<u>Investment ID</u>	<u>Investment Type</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Current Value</u>
205486	FIRE-CD MAGNIFI	3.800	08/12/2026	\$225,000.00
28508	Water Tower -CD	1.300	07/22/2026	\$11,569.19
320632	Water Tower-CD-Ed Jones	3.950	06/12/2026	\$27,063.45
52112	FIRE -CD 2112	3.750	12/12/2026	\$26,492.65
52772	Fire CD- Pine Country	3.750	10/24/2026	\$204,071.50
waiting	CD - Sewer FUND	4.050	06/17/2027	\$5,000.00
Grand Total :				\$499,196.79

Fund Name: All Funds

Date Range: 06/01/2026 To 07/01/2026

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
06/02/2026	Bowlus Community Center Rentals	455	CC Rental - Corrigan	(06/02/2026) -	N	Community Center/Park Rentals	618-34751-	\$ 300.00
								\$ 300.00
06/02/2026	Bowlus Liquor	456	Liquor License - Bowlus Liquor	(06/02/2026) -	N	Alcoholic Beverages	100-32110-	\$ 1,900.00
								\$ 1,900.00
06/02/2026	Bowlus American Legion	457	Liquor Licence - Legion	(06/02/2026) -	N	Alcoholic Beverages	100-32110-	\$ 500.00
								\$ 500.00
06/02/2026	Bowlus Fireman's Relief Assn	458	Liquor License - Fire Relief Assn	(06/02/2026) -	N	Alcoholic Beverages	100-32110-	\$ 25.00
								\$ 25.00
06/02/2026	Napoli Shkolnik PLLC	459	Tyco - AFFF Settlement	(06/02/2026) -	N	Settlements	601-36221-	\$ 441.10
								\$ 441.10
06/02/2026	Bowlus Fireman's Gambling Account	460*	Donation \$500 - Skidloader Forks	(06/02/2026) -	N	Contributions and Donations from Private Sources	225-36230-	\$ 500.00
								\$ 500.00
06/15/2026	Residents of Bowlus Utilities	461	Utilities	(06/22/2026) -	N	Water Charges	601-37115-	\$ 216.89
						Sewer Charges	602-37215-	\$ 178.16
						Garbage Charges	603-37315-	\$ 58.05
						Mosquito Spray	617-38015-	\$ 19.69
								\$ 472.79
06/15/2026	Residents of Bowlus Utilities	462	Utilities	(06/22/2026) -	N	Water Charges	601-37115-	\$ 69.00
						Sewer Charges	602-37215-	\$ 60.00
						Garbage Charges	603-37315-	\$ 59.89
						Mosquito Spray	617-38015-	\$ 10.00
								\$ 198.89
06/17/2026	Sewer -CD	IAW7	Deposit from Sewer -CD	(06/17/2026)-	N	Sale of Investment	602-39990-	\$ 5,131.54

Fund Name: All Funds

Date Range: 06/01/2026 To 07/01/2026

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
								\$ 5,131.54
06/22/2026	Residents of Bowlus Utilities	463	Utilities	(06/22/2026) -	N	Water Charges	601-37115-	\$ 69.00
						Sewer Charges	602-37215-	\$ 60.00
						Garbage Charges	603-37315-	\$ 77.60
						Mosquito Spray	617-38015-	\$ 10.00
								\$ 216.60
06/22/2026	Resident Fire Calls	464	Bieniek - Grass Fire 3/25/26 16:46	(06/22/2026) -	N	Fire Calls	225-34208-	\$ 300.00
								\$ 300.00
06/29/2026	Edward Jones	465*	Interest Payment- Edward Jones - Water Tower Fund Investment	(06/29/2026) -	N	Interest Earning	100-36210-	\$ 731.10
								\$ 731.10
06/29/2026	League of Minnesota Cities	466	Property Loss Settlement - Community Center Window, less deductible	(06/29/2026) -	N	Settlements	618-36221-	\$ 203.00
								\$ 203.00
06/30/2026	Pine Country Bank	467	Interest Earned	(07/01/2026) -	N	Interest Earning	100-36210-	\$ 36.53
								\$ 36.53
Total for Selected Receipts								\$ 10,956.55

As on 6/30/2026

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	333,370.47	5,592.00	0.00	0.00	69,012.59	0.00	7,440.00	262,509.88	38,610.10	301,119.98
Road and Bridge	0.00	0.00	0.00	7,440.00	1,700.00	0.00	0.00	5,740.00	0.00	5,740.00
Fire Department	135,520.07	47,740.12	429,071.50	0.00	43,373.50	429,071.50	0.00	139,886.69	455,564.15	595,450.84
Water	11,321.05	16,527.21	0.00	0.00	25,373.68	0.00	0.00	2,474.58	0.00	2,474.58
Sewage Collection and Disposal	9,725.34	12,711.52	5,131.54	0.00	13,213.94	5,000.00	0.00	9,354.46	5,000.00	14,354.46
Refuse or Garbage Collection	2,323.94	12,220.86	0.00	0.00	16,500.39	0.00	0.00	(1,955.59)	0.00	(1,955.59)
Mosquito Spray	7,318.49	1,204.32	0.00	0.00	2,853.82	0.00	0.00	5,668.99	0.00	5,668.99
Community Center	1,702.77	7,653.00	0.00	0.00	13,568.76	0.00	0.00	(4,212.99)	0.00	(4,212.99)
Total :	501,282.13	103,649.03	434,203.04	7,440.00	185,596.68	434,071.50	7,440.00	419,466.02	499,174.25	918,640.27

Treasurer Report

July

First Response - Follow up summary of the relationship with City of Bowlus to the Bowlus First Response Organization was sent on to the attorney to establish next steps.

They have provided Certificate of good standing, Roster, and Gross wages reported for 2025. The Certificate of good standing establishing their own charitable organization with the MN Secretary of State in 1995 which was provided by Lucas Boyd (President of Bowlus First Response). When they renew this at the state level each year it asks for either an EIN or Certificate of Good standing from the MN Secretary of State. So they were unaware that the EIN would be necessary. He stated they would contact their accountant to make sure the EIN was established appropriately if not already done on the IRS side.

EMS also confirmed that they use their own organization name when applying for the gambling permit each year, here again the EIN is optional, he confirmed they are completely independent of the fire relief association both financially and organizationally.

They are not currently employees on the city payroll and are not receiving any funding from the city. One ambulance was confirmed titled to the City of Bowlus.

The attorney was brought in to determine where do we go from here in terms of both vehicles (2 Ambulances & 1 ATV shared with FIRE) and work comp insurance and what if any contract would be required between the city and the EMS organization to cover the first responders who are not dual fire and first response to make sure they are appropriately covered.

- Received Settlement on Tyco AFFF Litigation in the amount of \$441.10.
- Received Settlement on LMC - Window at Community Center property loss, less deductible in the amount of \$203.00

Received IRS Letter of overpayment from the missed Dec 31st 2025 4th Quarter, due to staff transitioning. Overpayment of \$500 that was sent in March to cover penalty/fees. Will receive a refund check for \$234.99.

Investments Maturing - Need future directive:

7/22/2026 - Water Tower CD - Pine Country Bank - \$11,569.19

Clerk's Report:

- Published the open council positions for election.
- Created poster for open council positions.
- All liquor licenses were approved and issued.
- Rolled over the FD CD of \$26,000 for 6 more months at 3.75%
- Closed out Sewer CD and Reopened in the amount of \$5,000 at 4.05% for 1 year with Edward Jones. The remaining balance was deposited back into the checking account. (will only take even increments of \$1K)
- Closed out Water tower fund and reopened in the amount of \$27,000 for 1 year at 4.01%.
- Email to LMC to review the community center rental contract and passed along to Laura.
- Draft resolution for MN Warn
- Work on land use permit application

City Of Bowlus

RESOLUTION AUTHORIZING GOVERNMENTAL UNIT TO BE A PARTY TO MINNESOTA WATER AGENCY RESPONSE NETWORK (MnWARN)

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them:

WHEREAS, MnWARN has been established by the adoption of a Mutual Aid Agreement (the Agreement) among Governmental Units to allow their water, wastewater and storm water utilities to assist each other in case of an emergency;

WHEREAS, the Agreement allows other governmental units to become a party to the Agreement by the adoption of this Resolution and sending notice to the Secretary of the Statewide Committee for MnWARN; and

WHEREAS, the governing body of Bowlus considers it to be in the best interest of the City to be a party to the Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Bowlus

1. Authorizes the Mayor and Clerk to sign this resolution evidencing the intent of Bowlus to be a party to MnWARN; and
2. Clerk is directed to send a certified copy of this resolution and a completed membership information form to the Secretary of the Statewide Committee of MnWARN; and
3. The City Council of the City of Bowlus agrees to comply with all terms of the Agreement.

IN WITNESS WHEREOF, City of Bowlus by action of its governing body caused this Resolution to be approved on July 6th, 2026

By:

Its Mayor, Travis Bartkowicz_____

And Its Clerk, Nicky Lahr_____

MAIL TO:
Secretary of Statewide Committee
MnWARN
217 12th Avenue SE
Elbow Lake, MN 56531

Quote A

SYTEK'S SITE SURVEY FORM

TECH: Kyle Beuning		DATE: 06-23-2026	TIME: 03:30 pm
COUNTY: Morrison	STATE: MN	PROJECT: ODEED	FIBER#: B
NAME: Bowlus Community center			CELL#: 320-412-1821
ADDRESS: 106 1st Ave Bowlus 56314			ELECTRICITY: ☒ Y ☐ N
HOMEOWNER REQUIREMENTS AND OTHER CONSIDERATIONS:			WATER: ☒ Y ☐ N
			GAS: ☒ Y ☐ N
			CATV: ☒ Y ☐ N
			SEWER: ☒ Y ☐ N
ARE YOU THE PROPERTY OWNER? ☐ Y ☒ N city		REWIRE PHONES: ☐ Y ☒ N	BOILER: ☐ Y ☒ N
IF NO, WHAT IS THE BEST WAY TO CONTACT THEM:		OPE: ☐ Y ☒ N	DOG FENCE: ☐ Y ☒ N
NEW AC OUTLET NEEDED: ☐ Y ☒ N		CISTERN: ☐ Y ☒ N	UG SPRINKLER: ☐ Y ☒ N
CUSTOMER DOES NOT AGREE TO ROUTER PLACEMENT ☒			EASEMENT: ☐ Y ☒ N
X New ONT Location	P New Power Supply Location	V CATV Service Entrance	ONT LOCATION: ☒ INSIDE ☐ OUTSIDE
S New Shell Location	A Nearest Approved AC Outlet		SHELL LOCATION: ☐ INSIDE ☒ OUTSIDE
O Existing NID Location	E Electrical Service Entrance		

YARD/HOUSE SKETCH

CABLE PLACEMENT INSTRUCTIONS:

Plow fiber to south side of building. Bore under sidewalk.

INSIDE PREMISE INSTALLATION INSTRUCTIONS:

Drill inside & install jack next to existing phone jack. Put router on south wall, use existing wiring to feed internet to mechanical room. Use a switch to hook up cameras to Sytek internet.

By signing this form, I understand the plowing will be performed according to this site survey. I (we) certify that I (we) have the legal right to authorize all plowing necessary, and entry on to, the described proposed route to bring fiber to the described premises and to authorize ongoing access to said route extends or through a valid and enforceable easement through said property. I (we) understand and agree that if, as a result of any lack of ownership or easement rights over such property, any fiber placed pursuant to this site survey must be removed or relocated, then the full cost of such removal or relocation will be my (our) sole responsibility. If there is an easement on this property a copy of the easement MUST be provided before plowing will be done.

CUSTOMER SIGNATURE:

BY: Kyle Beuning

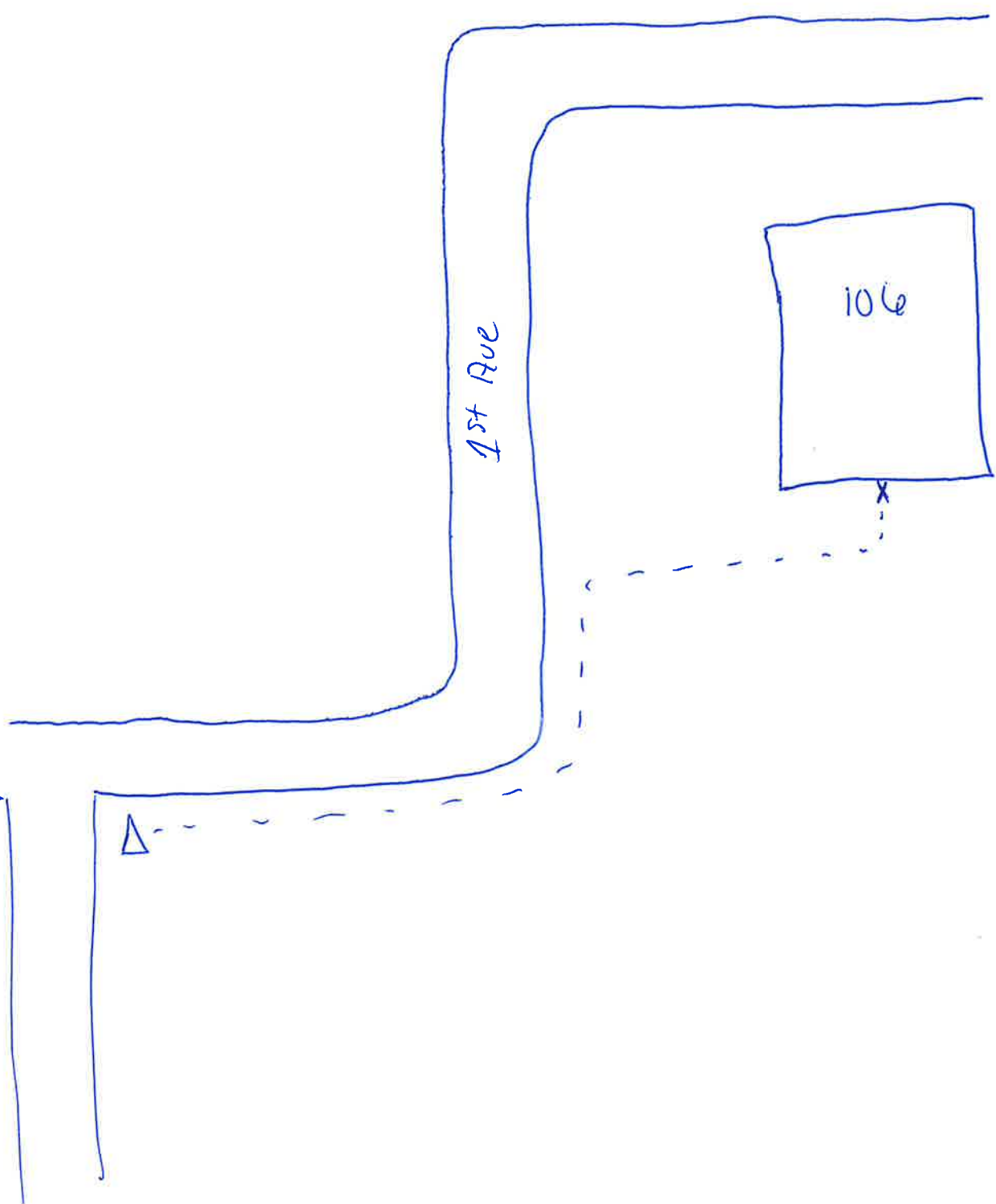
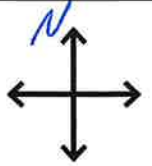
DATE:



Quote A

SYTEK'S SITE SURVEY FORM

TECH: Kyle Beuning	DATE: 06-23-2026	TIME: 3:30
COUNTY: Morrison	STATE: MN	PROJECT: ODEED
NAME: Bowlus Community Center		FIBER#:
ADDRESS: 106 1st Ave Bowlus Mn 56314		CELL#: 220-412-1021





Quote A

Proposed

6106099

820000



Quote B

SYTEK'S SITE SURVEY FORM				
TECH: Kyle Beuning		DATE: 06-23-2026		TIME: 03:30pm
COUNTY: Morrison	STATE: MN	PROJECT:		FIBER#: B.
NAME: Bowlus community center				CELL#: 320-412-1821
ADDRESS: 106 1st Ave Bowlus 56314				ELECTRICITY: ☒ Y ☐ N
HOMEOWNER REQUIREMENTS AND OTHER CONSIDERATIONS:				WATER: ☒ Y ☐ N
				GAS: ☒ Y ☐ N
				CATV: ☒ Y ☐ N
				SEWER: ☒ Y ☐ N
ARE YOU THE PROPERTY OWNER? ☐ Y ☒ N city		REWIRE PHONES: ☐ Y ☒ N		BOILER: ☐ Y ☒ N
IF NO, WHAT IS THE BEST WAY TO CONTACT THEM:		OPE: ☐ Y ☒ N		DOG FENCE: ☐ Y ☒ N
NEW AC OUTLET NEEDED: ☐ Y ☒ N		CISTERN: ☐ Y ☒ N		UG SPRINKLER: ☐ Y ☒ N
CUSTOMER DOES NOT AGREE TO ROUTER PLACEMENT ☐				EASEMENT: ☐ Y ☒ N
☒ New ONT Location	☐ New Power Supply Location	☐ CATV Service Entrance	ONT LOCATION: ☒ INSIDE ☐ OUTSIDE	
☐ New Shell Location	☐ Nearest Approved AC Outlet		SHELL LOCATION: ☐ INSIDE ☒ OUTSIDE	
☐ Existing NID Location	☐ Electrical Service Entrance			

YARD/HOUSE SKETCH

CABLE PLACEMENT INSTRUCTIONS:

Plow cable to North side of building and install box to right side of door. Bore under sidewalk in 2 spots. locate gas & power. cross if needed.

INSIDE PREMISE INSTALLATION INSTRUCTIONS:

Run fiber jumper up and around service door to get to outside of the mechanical room. bring jumper into mechanical room. Use existing cat5e wiring to put router where needed.

By signing this form, I understand the plowing will be performed according to this site survey. I (we) certify that I (we) have the legal right to authorize all plowing necessary, and entry on to, the described proposed route to bring fiber to the described premises and to authorize ongoing access to said route extends or through a valid and enforceable easement through said property. I (we) understand and agree that if, as a result of any lack of ownership or easement rights over such property, any fiber placed pursuant to this site survey must be removed or relocated, then the full cost of such removal or relocation will be my (our) sole responsibility. If there is an easement on this property a copy of the easement MUST be provided before plowing will be done.

CUSTOMER SIGNATURE:

BY: Kyle Beuning

DATE:



Quote B

SYTEK'S SITE SURVEY FORM

TECH: Kyle Beuning	DATE: 06-23-2026	TIME: 03:30
COUNTY: Morrison	STATE: MN	PROJECT: ODEED
NAME: Bowlus community center	FIBER#: B.	
ADDRESS: 106 1st Ave Bowlus		

